

Work Plan – BCP Corporate and Community Overview and Scrutiny Committee

The following work plan items are suggested as early priorities to the Corporate and Community O&S Committee by the Chair and Vice Chair, following consultation with officers.

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
Meeting Date: Tuesday 25 October 2022					
1.	Seafront – Review of Summer Season To provide an update on the Severe Weather Protocol for Homelessness	To enable the Committee to monitor this issue and target scrutiny as required.	Committee Report	PH – Tourism, Culture and Vibrant Places	Contact Democratic Services for further information
2.	Medium Term Financial Plan (MTFP) Update To consider the latest Cabinet report presenting the latest medium-term plan (MTFP) of the council.	To enable the Committee to maintain an oversight of the budget and make recommendations as appropriate	Cabinet Report	PH – Finance and Transformation Director of Finance	Contact Democratic Services for further information – report requested at 2 September meeting
3.	Cost of Living Pressures To consider the latest Cabinet report which outlines the current pressures and council responses.	To enable the Committee to maintain an oversight of the issue and make any recommendations as appropriate.	Cabinet Report	PH – Finance and Transformation and PH – Communities, Health and Leisure	Contact Democratic Services for further information.
Meeting Date: Monday 12 December 2022					
1.	Community Safety Partnership Annual Report To consider an update following the request made by the Committee when	To enable the Committee to maintain an oversight of the issue and make any recommendations as appropriate.	Committee Report	PH – Community Safety and Regulatory Services	Contact Democratic Services for further information.

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	last considered, this will include a review of the recent business cases.				
2.	Neighbourhood Watch To consider the role of neighbourhood watch organisations within the conurbation and partnership work with the Council	To enable the Committee to consider any proposals before consultation	Update and presentation	PH – Community Safety and Regulatory Services Director of Communities	Contact Democratic Services for further information.
3.	Update from the Police and Crime Commissioner To consider a presentation from the Police and Crime Commissioner to provide an update to the Board on Crime and Disorder in BCP.	To engage with partners in the police and consider relevant issues.	Presentation to committee	PH – Community Safety and Regulatory Services Director of Communities	Contact Democratic Services for further information.
4.	Mobile CCTV deployment and policy To consider a report which outlines the current policy and opportunities for engagement	To ensure that the Committee is briefed on the situation and has an opportunity to make recommendations on the issues as appropriate.	Briefing report to the Committee	PH – Community Safety and Regulatory Services Director of Communities	Contact Democratic Services for further information. Request from Place O&S
5.	Medium Term Financial Plan (MTFP) Update To consider the latest Cabinet report presenting the latest medium-term plan (MTFP) of the council.	To enable the Committee to maintain an oversight of the budget and make recommendations as appropriate	Cabinet Report	PH – Finance and Transformation Director of Finance	Contact Democratic Services for further information – report requested at 2 September meeting
6.	Future Management of Leisure Centres	To enable the Committee to contribute to the report at the development stage.	Committee report and presentation	PH – Communities Health and Leisure	Contact Democratic

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	To consider a report and presentation outlining future plans for leisure centres within BCP.			Director – Destination and Culture	Services for further information
Meeting Date: Monday 6 February 2023					
1.	Transformation Update To consider an update on the Transformation programme including the financial position	To ensure that the Committee maintains an oversight of this issue.	Committee Report	PH – Finance and Transformation Corporate Director Transformation and Resources	Contact Democratic Services for further information.
2.	Budget and Medium-Term Financial Plan 2023/24 To consider the appropriate Cabinet report.	To provide an opportunity for pre-decision scrutiny of the Cabinet report and an opportunity to make recommendations as appropriate.	Cabinet report / briefing paper	PH – Finance and Transformation Director of Finance	Contact Democratic Services for further information.
3.	Feedback report from the Budget Task and Finish Group Decision to be taken on this as it has been superseded by the decision to focus on budget scrutiny within Committee meetings.	To ensure that any recommendations from the task and finish group are considered and the work of the group is noted.	Task and Finish Group Report	PH – Finance and Transformation Director of Finance	Contact Democratic Services for further information.
DATE to be allocated					
1.	End of year Corporate Performance Report	To provide the Committee with an overview of performance and	Committee/ Cabinet report	PH - Finance and Transformation	

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		an opportunity to consider any areas to target scrutiny.		Head of Policy and Research	
2.	Business Improvement Districts To consider information from the local BIDs on current issues and priorities.	To enable the Committee to hear from the Council's partners in the local BIDS and consider ways to work together	Committee Report	PH – Development Growth and Regeneration Director Economic Development	Moved from October meeting date to accommodate buf=dget
Commissioned Work Work commissioned by the Committee (for example task and finish groups and working groups) is listed below: Note – to provide sufficient resource for effective scrutiny, no more than 2 items of commissioned work will run at a time. Further commissioned work can commence upon completion of previous work.					
	Complaints Procedure – Working group To scrutinise and review the current complaints procedure and its effectiveness, to consider any opportunities for improvements.	To allow a more in-depth piece of work to analyse current practice and to consider making recommendations if required	Task and Finish Group	PH – Council Priorities and Delivery	
Update Items The following items of information have been requested as updates to the Committee. The Committee may wish to receive these in an alternative to format to Committee updates (e.g. by emailed briefing note outside of the Committee) to reserve capacity in Committee meetings for items of value-added scrutiny.					
	Items will be added as requests are received from the Committee	TBC	TBC	TBC	TBC

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Annual Reports					
	Crime and Disorder Scrutiny Report	Statutory requirement	Committee Report	PH – Community Safety and Regulatory Services	
	Budget Report	Ensure that there is scrutiny of the annual budget setting process	Committee Report	PH – Finance and Transformation Director of Finance	